



Brinsworth Whitehill Primary

Howlett Drive, Brinsworth, Rotherham, S60 5HT

Tel: (01709) 828242

Head of School: Mrs C Oxborough

E-mail: office@brinsworthwhitehill.org

Website: www.brinsworthwhitehill.org

Application for Leave of Absence

Name(s) of Pupil(s)	Class

Name of Parent/Carer:
Address:

Date of start of leave:
Date of end of leave:
Total number of school days:

Reason for absence:

If your child's attendance falls **below 95.3%** in the last 12 months due to this holiday period, you may receive a Fixed Penalty Notice of up to £120.00 per parent per child. This is in accordance with Rotherham Metropolitan Borough Council Fixed Penalty Notice (FPN) Code of Conduct.

I am aware that this leave of absence for my child will result in an unauthorised mark being recorded on their individual attendance record.
Signed.....Date.....
Relationship to child.....