



Brinsworth Whitehill Primary

Part of Wickersley Partnership Trust

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Dear Parent/Carer

Coming Soon: Online payments to school with ParentPay

I am writing to inform you that Brinsworth Whitehill Primary School will be shortly introducing a more convenient way to pay for school meals, school visits, music lessons and much more online using a secure service called ParentPay. ParentPay will be going live on the 7th November 2017, with the aim of becoming a cash free school. It is our intention that we will no longer accept cash payments in school from this date. Parents who need to continue making payments by cash may do so by using the PayPoint network at local stores.

Making secure payments online using your credit or debit card

ParentPay offers you the freedom to make payments whenever and wherever you like, twenty four hours a day, seven days a week. Safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our school, you can merge their accounts to create one login for all your children.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; however **NO** card details are stored in any part of the system. Once you have activated your account you can make online payments straight away.

Using PayPoint for cash payments

PayPoint payments are recorded by ParentPay and can be seen by logging into your ParentPay account and viewing your payment history online. If you wish to use the PayPoint facility please contact school to discuss this. PayPoint locations can be found at www.paypoint.com

Activation codes

We will send your unique activation code details week commencing Monday 23rd October. You will be able to log in from that date and activate your account..

Price for school meals

From the 7th November 2017, the amount for school dinners will rise to £2.08 a meal and a cost of £10.40 per week. Dinners must be paid in blocks of one week or more and must be paid in advance of children accessing the meal.

i.e If your child wants a meal on the 7th November, your account must be in credit by at least £10.40 before this date.

We hope you will find ParentPay a convenient and secure method of making payments.

For further information on ParentPay please visit the Frequently Asked Questions at www.parentpay.com/parent-account-faqs

If you do not have a PC at home there is one in Brinsworth Library, 105 Ellis St, Brinsworth, Rotherham, S60 5DH. The Library telephone number is 01709 373028.

ParentPay offers a number of user guides which can be accessed from the ParentPay website. Or please do not hesitate to contact the school office for advice on 01709 828242, or you are welcome to make an appointment with a member of the school office to arrange a demonstration and to activate your account online.

Yours sincerely

Mrs A Lee
Headteacher